

ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS' MEETING
GOVERNMENTAL CENTER

Tuesday, June 6, 2006

Present: Commissioner President Thomas F. McKay

Commissioner Kenneth R. Dement

Commissioner Lawrence D. Jarboe

Commissioner Thomas A. Mattingly, Sr.

Commissioner Daniel H. Raley

George G. Forrest, County Administrator

Betty Jean Pasko, Senior Admin. Coordinator (Recorder)

The meeting was called to order at 9:09 AM

APPROVAL OF CHECK REGISTER

Commissioner Mattingly moved, seconded by Commissioner Jarboe, to authorize the Commissioner President to sign the Check Register as presented. Motion carried 5-0.

APPROVAL OF MINUTES

Commissioner Jarboe moved, seconded by Commissioner Raley, to adopt the minutes of the Commissioners' meeting of May 30, 2006, as presented. Motion carried 5-0.

COMMENDATION

Stephanie Flick, Kindergarten Teacher at Benjamin Banneker Elementary, was presented with a commendation from the Commissioners for her selection as the 2006 – 2007 St. Mary's County Teacher of the Year. Also in attendance were Linda Dudderar, Board of Education; Maureen Montgomery, Principal of Benjamin Banneker Elementary; and family members. Ms. Flick will represent St. Mary's County Public Schools as a candidate for Maryland Teacher of the Year.

COUNTY ADMINISTRATOR

1. Draft Agendas for June 13 and June 27, 2006 (no Commissioners' meeting on 6/20). Commissioner President called attention to draft agenda for 6/27. A joint meeting with the Charles County Board of County Commissioners has been proposed and agenda topics were requested from the Board.

2. Sheriff's Office and Dept. of Rec. Parks and Community Services (*Captain Kenneth Cusic, Sheriff's Office; Walt Biscoe, Community Services Coordinator, Office of Community Services*)

Commissioner Mattingly moved, seconded by Commissioner Dement, to approve and authorize the Commissioner President to sign the grant award and acceptance certificate for the FY2007 CSAFE grant in the amount of 12,000. Motion carried 5-0.

3. Land Use & Growth Management (*Denis D. Canavan, Director of DLUGM*)

Commissioner Raley moved, seconded by Commissioner Jarboe, to approve and authorize the Commissioner President to sign the contract for \$36,000 in accordance with the FY 2007 Budget and the proposed scope of work submitted to the Chesapeake Bay Critical Area Commission for reimbursement of up to 29.5% of the salaries of two principal planners. Motion carried 5-0.

Mr. Canavan will prepare a memo describing "volume & time" relative to processing typical minor permits.

4. Department of Aging (*Jennie Page, Acting Director; Debbie Barker, Senior I&A Manager*)

Commissioners received a presentation on the Accessible Home Pilot Program. The new program will provide the opportunity for persons aged 55+ to obtain a 0%, 30 year deferred year loan for any type of home improvement to make their homes more accessible, such as by widening doorways, adding grab bars and railings, and installing ramps.

Ms. Barker was asked to determine if the Accessible Home Pilot Program includes planning/building design modifications for a new home; e.g., retirement home.

5. Department of Recreation, Parks, and Community Services (*Walt Biscoe, Community Services Coordinator, Office of Community Services; Gary Lynch; Walden Sierra*)

Commissioner Dement moved, seconded by Commissioner Mattingly, to approve and authorize the Commissioner President to sign the FY07 St. Mary's County/Great Mills Community Policing CSAFE and Substance Abuse Program CSAFE project grant awards and acceptance forms for the total award of \$11,400 and \$3,600 respectively. Motion carried 5-0.

DEPARTMENT OF HUMAN RESOURCES: PROPOSED RESOLUTION TO (1) ADOPT CHANGE 1 TO THE MANUAL OF PERSONNEL POLICES AND PROCEDURES AND (2) PROVIDE COUNTY EMPLOYEES WITH THE ALTERNATE CONTRIBUTORY PENSION SELECTION PLAN.

Present: Sue Sabo, Director of Human Resources

Ms. Sabo presented Resolutions for the purpose of adopting Change 1, effective July 1, 2006, to the St. Mary's County Manual of Personnel Policies and Procedures (2005) in the areas of

promotions and reclassifications and for the purpose of providing County employees with the Alternate Contributory Pension Selection Plan (ACPS) under Title 23 of the Pensions Article.

Commissioner Raley moved, seconded by Commissioner Mattingly, to approve and authorize the Commissioner President to sign Resolution 2006-47, for the purpose of adopting Change 1, effective July 1, 2006, to the St. Mary's County Manual of Personnel Policies and Procedures (2005). Motion carried 5-0.

Commissioner Mattingly moved, seconded by Commissioner Jarboe, to approve and authorize the Commissioner President to sign Resolution 2006-46, for the purpose of providing County employees with the Alternate Contributory Pension Plan (ACPS) under Title 23 of the Pensions Article. Motion carried 5-0.

Office of the Sheriff: Request Approval of Part I & II of the Local Jail Construction Project Submission to the State of Maryland

Present: Captain Kenneth Cusic
Mary Ann Thompson, Executive Coordinator

It was clarified that the forecasted \$10m operating costs for the new facility (entire project) reflects the current \$7m with an increase of \$3m. Additional discussion ensued regarding administrative savings associated to the decision to put the facility against the existing building and later determine if there is a need to build an additional pod (as part of this project).

The Commissioners requested that the Sheriff's Dept plan to hold a public information meeting on the proposed St. Mary's County Jail Expansion Project.

Commissioner Raley moved, seconded by Commissioner Jarboe, that the St. Mary's County Board of County Commissioners, having reviewed Part I and Part II of the St. Mary's County Jail Expansion Project, dated May 12, 2006, offers no objection at this time to the Sheriff submitting the plan to the Maryland Department of Public Safety and Correctional Services in order to seek state funding for the project; however, it is noted that the scope of the project has not yet been approved by the Board in its Capital Improvement Budget. Motion carried 5-0.

VOTE TO MOVE INTO BOARD OF COUNTY COMMISSIONERS EXECUTIVE SESSION

Commissioner Jarboe moved, seconded by Commissioner Dement, to enter into executive session for the purpose of discussing real property and litigation matters as provided for in Article 24, Sections 4-210(a)11 and 4-210(a)8, respectively. Motion carried 5-0.

EXECUTIVE SESSION

Real Property

Present: Commissioner Thomas F. McKay, President

Commissioner Kenneth R. Dement

Commissioner Lawrence D. Jarboe

Commissioner Thomas A. Mattingly, Sr.

Commissioner Daniel H. Raley

George Forrest, County Administrator

Liz Passarelli, Real Property Manager

Donna Gebicke, Administrative Assistant to the BOCC, Recorder

Authority: Article 24, Section 4-210(a)11

Time Held: 10:20 am – 10:35

Action taken: The Commissioners discussed real property acquisition matters.

Litigation

Present: Commissioner Thomas F. McKay, President

Commissioner Kenneth R. Dement

Commissioner Lawrence D. Jarboe

Commissioner Thomas A. Mattingly, Sr.

Commissioner Daniel H. Raley

George Forrest, County Administrator

Donna Gebicke, Administrative Assistant to the BOCC, Recorder

Authority: Article 24, Section 4-210(a)8

Time Held: 10:35 am – 10:40 am

Action taken: The Commissioners discussed pending litigation matter.

ACTION FROM EXECUTIVE SESSION

Commissioner Raley moved, seconded by Commissioner Jarboe, to direct staff to proceed as discussed in the Executive Session with regards to property acquisition, and also as a result of discussions during the Executive Session concerning litigation, to authorize the Commissioner President to proceed as discussed. Motion carried 5-0.

Department of Recreation, Parks & Community Service: Draft Concept Plan for Wicomico Shores Clubhouse

Present: Phil Rollins, Director, RPCS

Mr. Rivers, Chairman of the Wicomico Shores Golf Course Advisory Board

Patty Meyers, Golf Course Manager
Jerry Jochum, of J.F. Jochum Architects

Mr. Jochum provided a concept plan design overview. Discussion ensued regarding handicap accessibility, caterer parking and accessibility, proposed fire protection system installation (preliminary review by the Fire Marshal's office forthcoming), and the flat roof design where the mechanical equipment will be located (condensation drainage).

The Commissioners recommended that the concept plan design be reviewed with a local caterer regarding parking and access to dining area.

Mr. Rollins indicated that the cost estimate went a little bit over, but recommends waiting until the final design phase/cost estimate to address. The next step will be to secure a contract for the design and engineering of the Clubhouse.

Commissioner Jarboe moved, seconded by Commissioner Dement, to accept the recommendation and draft plan for the Wicomico Shores Clubhouse and authorize staff to move forward with the plan. Motion carried 5-0

COMMISSIONER TIME

Commissioner Dement

Congratulations to John and Joyce Bean, celebrating their 25th anniversary on Saturday, presented a Proclamation on behalf of the Commissioners.

Visited businesses last week, good opportunity to hear their concerns and to support business growth.

Attended the farewell reception for Leslee Metz and Tammy Brindley from the Dept. of Aging.

Apologized for missing some of the graduations and the Three Notch Trail grand opening on Saturday.

Commissioner Mattingly

Congratulations to all of the community graduates, great ceremonies at each of the schools. Experiment undertaken by the Board of Ed at St. Mary's College will probably prove to be a good opportunity for future years. Safe graduations, not aware of any bad experiences within the County.

Attended the Boys and Girls Club picnic at Dorsey Park.

Attended Leonardtown Elementary Promotion Celebration (5th grade class); great response from the families and was very well put together.

Attended the First Missionary Baptist Church Christian Ministry Graduation; nice program to recognize the kids that have gone through the mentoring program.

On behalf of the entire Board, extended condolences to the Fenwick and Miles' families.

Commissioner Jarboe

Congratulations to Great Mills High School Engineering Club. This past week they competed in the East Cost National Electric Drag Racing Association Power of DC competition in Hagerstown. Brought two cars and took home two trophies (two national speed records for electric drag racing).

Commissioner Raley

Also attended the Three Notch Trail's ribbon cutting and at the First Missionary Baptist Church Graduation.

Congratulations to all of the graduates.

Attended an Eagle Scout Ceremony for Joshua Orr.

Commissioner McKay

Thanked RP&CS and PIO for putting together Saturday's ribbon cutting event at Three Notch Trail.

Communicated that the St. Jerome's Creek dredging project is complete. Budgeted for \$500k, Public Works Dept. was able to get it done for under \$200k. Suggested that the Commissioners plan to visit the dredge site.

Reflected back on the Welcome Center and the work that was done by many County Government departments (e.g., Public Facilities, Public Works, and Tourism) to put that project together; would like to plan a luncheon or some type of recognition activity.

Congratulations and thanks to Larry for his guidance and counsel in relation to the GMHS Engineering Club.

Recognized the Scott Verbic Tournament and thanked Parks and Recreation staff along with the Verbic family for raising approximately \$7k at Friday's tournament.

Joined Mrs. Bowling, Principal of Oakville Elementary School, as well of some of the teachers and parents, who traveled to the Community College of Baltimore in Catonsville, where Oakville Elementary School received their certification as a Governor's Green School. Also there, Hollywood Elementary received their third certification. And on the way, visited Mechanicsville Elementary School, they are a green school as well.

Recognized and thanked George Guy and Budweiser for his continuing efforts to raise money for the ARC.

DEPART GOVERNMENTAL CENTER

The Commissioners departed the Governmental Center to attend the Preserve America Sign Unveiling on Rt. 4 near the Tarleton Farm and the dedication of the Captain Walter F. Duke Terminal Building at the St. Mary's County Regional Airport.

ADJOURNMENT

The meeting adjourned at 3:45 pm.

Minutes Approved by the Board of County Commissioners on _____

Betty Jean Pasko, Senior Administrative Coordinator